

AVP REPORT

Attitude, Values, Personality



EMPLOYER REPORT

For Hiring, Training & Coaching

Kelly Sample

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Benchmark - Emergency Communications Operator

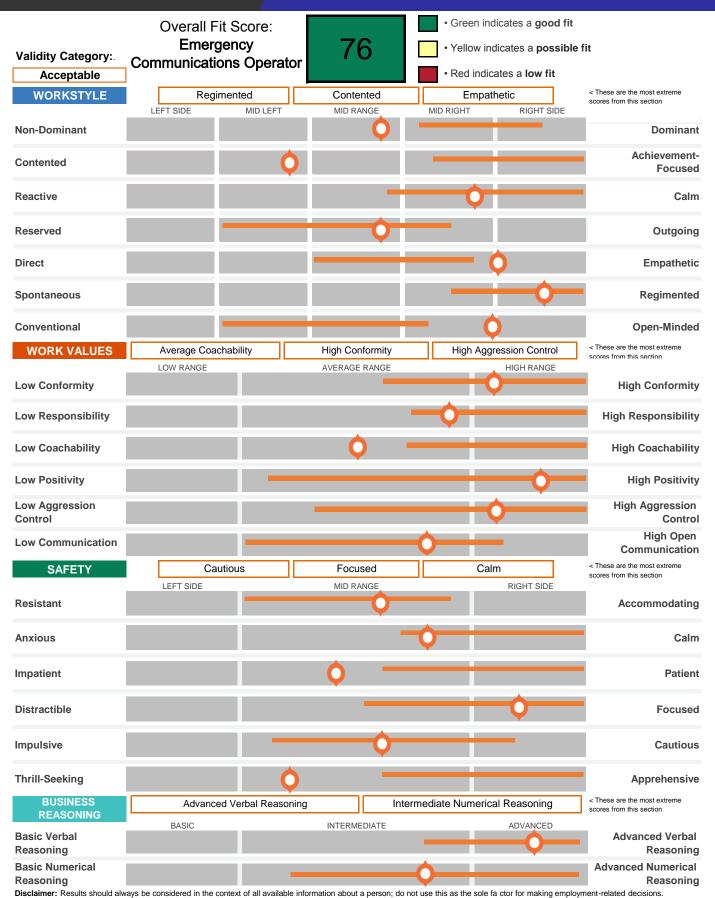








Kelly Sample





WORKSTYLE & PERFORMANCE PROFILE

Introduction

This report is a summary of strengths and areas for coaching and development based on responses to the items in the assessment. The report is focused around seven main dimensions addressing different aspects of your workstyle. Keep in mind as you read the report that right side scores are not better than left side scores. There are positive and negative implications for both right side and left side scores, although certain scores are more preferable for certain roles.

Kelly Sample's primary traits:

Regimented **Empathetic** Contented

These are the most extreme scores from the personality profile below.

Summary of Kelly Sample results:



Acceptable

If the validity category is "Caution":

- · Interpret the results above with caution
- · Verify results with interview and reference questions

Represents this person's results. The mid point of each dimension reflects the average score of all working adults

We cannot predict the occurrence of specific incidents, but only the probability that people will engage in behaviors that increase the likelihood of incidents. These assessment results should always be considered in the context of all available information about a person; do not use this as the sole factor for making employmentrelated decisions.



PERFORMANCE CONSIDERATIONS

STRENGTHS

Positive aspects related to how Kelly Sample scored:

Regimented

- · Process and detail-oriented
- · Prefers order and structure
- · Conscientious and dependable
- · Mindful of planning and preparation requirements

Empathetic

- · Helpful and considerate
- Avoids conflict
- · Empathetic and understanding
- · Focused on cooperation and team efforts

Contented

- Able to fulfil responsibilities
- Able to meet others' standards and expectations
- · Able to complete tasks and reach objectives
- Has modest expectations of themselves and others

Open-minded

- · Open to change and new ideas
- · Able to think in 'big picture' terms
- · Willing to experiment with new tools and methods
- · Good at finding creative solutions to problems

POTENTIAL CHALLENGES

Management considerations related to how Kelly Sample scored:

Regimented

- Does not require close supervision
- · Will be highly organized and detail-oriented
- Should be given clearly defined responsibilities, goals and targets
- May need extra time to adapt to changes in goals or processes

Contented

- Would respond well to being recognized for good work
- Would benefit from occasional reminders for work quality standards
- Would respond best to being given reachable goals
- · Would be motivated by group collaboration

Open-minded

- Should be given the opportunity to try new approaches to tasks
- · Should be included in brainstorming or strategizing
- Would enjoy facing new challenges
- Will be comfortable adapting to change and taking risks

Empathetic

- Should be openly recognized and appreciated for work well done
- Will likely need to feel that helping others is a primary goal
- Should be given opportunities to collaborate with others
- Would perform best in a supportive team environment



INTERVIEW QUESTIONS

Regimented

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Give me an example when you weren't satisfied with the quality of your work but you didn't have the time or resources to complete it properly. Describe the situation in detail.
- Give me an example of a time when you had to plan and organize something complex. What was the situation and what was the result?

Contented

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Tell me about a time when you faced a challenge that required an exceptional amount of self-motivation to overcome. Please describe the situation and your actions in detail.
- Tell me about a time when you had to motivate yourself to accomplish something difficult. What was the situation and how did you motivate yourself?

Open-minded

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Tell me about a time when you had to do a tedious task or set of tasks. What was the situation and what did you do?
- Give me an example of a time when you needed to be creative or innovative in order to complete a task or objective. What was the situation and how did you respond?

Empathetic

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Sometimes customers or co-workers make unreasonable requests. Describe a time when someone made an especially unreasonable request to you. How did you handle this situation?
- Tell me about a time when you had to deal with someone who was angry or upset with you. What was the situation and how did you handle it?

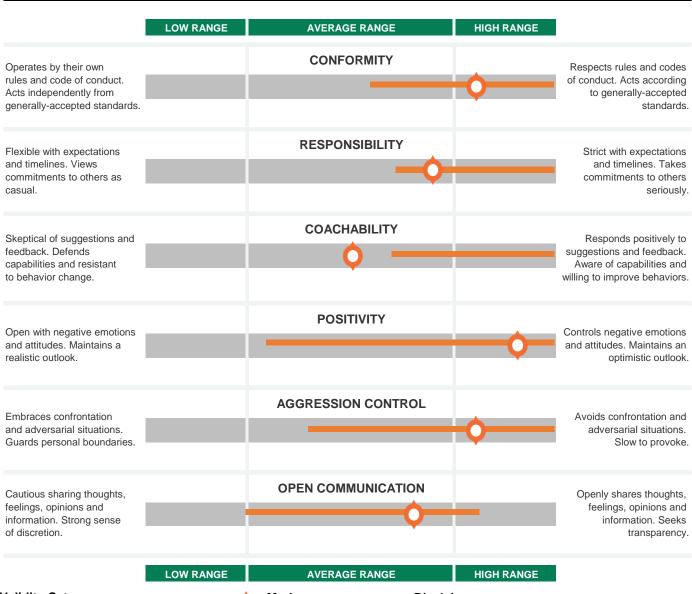


WORK VALUES & ATTITUDE

Introduction

- This report is a summary of the individual's work values and attitude calculated from the assessment questionnaire.
- Everyone has core traits and personal standards for behavior that manifest as "default" reactions to work situations.
- These "default settings" can be hard to change, but you can reduce the risk of negative outcomes by increasing awareness and actively managing counterproductive behaviors.

Results for Kelly Sample:



Validity Category:

Acceptable

If the validity category is "Caution":

- · Interpret the results above with caution
- Verify results with interview and reference questions

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Marker:

Represents this person's results. The mid point of each dimension reflects the average score of all working adults.

Disclaimer:

We cannot predict the occurrence of specific incidents, but only the probability that people will engage in behaviors that increase the likelihood of incidents. These assessment results should always be considered in the context of all available information about a person; do not use this as the sole factor for making employment-related decisions.



PERFORMANCE CONSIDERATIONS

STRENGTHS

Positive aspects related to how Kelly Sample scored:

Average Communication

- · Willing to share thoughts and opinions
- Comfortable communicating with familiar people
- · Does not require full transparency from others
- · Generally seen as approachable

Average Responsibility

- Follows plans and timelines under typical circumstances
- · Comfortable changing plans when needed
- · Generally completes tasks
- · Usually seen as reliable

High Positivity

- Sees the upside to situations and new ideas
- · Maintains an optimistic attitude
- · Has an encouraging impact on others
- · Seen as a cooperative team member

High Conformity

- · Follows rules and standards
- · Places high importance on trust
- · Takes their own reputation seriously
- · Seen as ethical and honorable

POTENTIAL CHALLENGES

Management considerations related to how Kelly Sample scored:

Average Coachability

- May be sensitive to critical performance feedback
- · May give all sources of feedback equal weighting
- Would benefit from constructively-worded criticism to avoid a defensive reaction

High Aggression Control

- May be too passive in situations when they should assert themselves
- · May avoid addressing interpersonal conflict
- May need to be encouraged to confront unacceptable behavior

High Conformity

- May hesitate to question the rules when it is appropriate to do so
- May be overly protective of their reputation as a good worker
- May need help recognizing when they may be too trusting of others and should take a more cautious approach

Average Responsibility

- May sometimes struggle with punctuality or followthrough with commitments to others
- May become discouraged when they are not able to fulfill their commitments
- May benefit from focusing on responsibilities and tasks that they can consistently succeed in completing



INTERVIEW QUESTIONS

Average Coachability

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Give me an example of a time when you changed a behavior or stopped a bad habit. What was it, and what did you do to change?
- Tell me about a time when someone gave you advice that you disagreed with. What was the situation, and what did you do?

High Aggression Control

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Tell me about a time that you demonstrated patience and understanding with a customer or coworker. What was the situation, what did you do, and what was the result?
- Describe a situation when someone at work crossed a personal boundary with you. What was the situation, and how did you handle it?

High Conformity

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Describe a challenging time when you maintained a high standard of ethics. What was the situation, what did you do, and what were the results?
- Tell me about a work situation when you recognized that someone was trying to trick you or take advantage of you. What was the situation, and how did you handle it?

Average Responsibility

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Tell me about a time when you demonstrated that you are a dependable worker. Describe the situation and your actions.
- Sometimes we're given deadlines that are too short. Tell me about a time when you needed extra time to complete a task.



SAFETY RISK FACTORS

Safety Personality Defined

- This section is a summary of the individual's safety-related personality traits calculated from the assessment questionnaire.
- Everyone has core personality traits and tendencies or "default settings" that affect behaviors.
- "Default settings" can be hard to change, but you can reduce risk by increasing self-awareness & choosing safe behaviors.

SQ[™] Score:

Kelly Sample's primary traits:

57

- Scores range from 0 to 100
- Lower scores tend to be riskier
- Higher scores tend to be safer

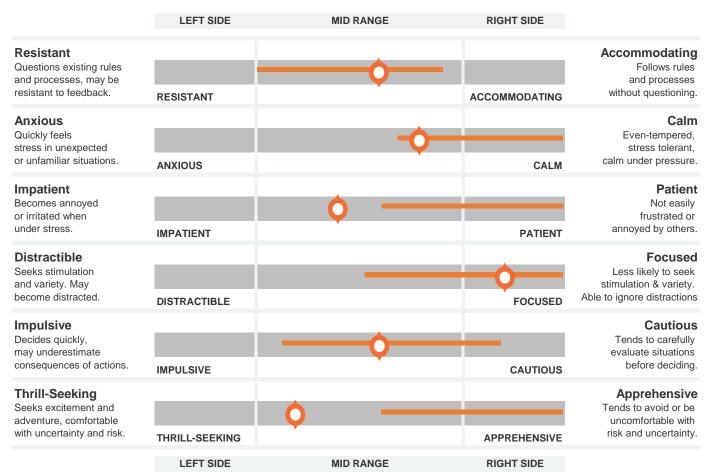
Cautious

Focused

Calm

These are the most extreme scores from the personality profile below.

Kelly Sample's Safety Personality Profile:



Validity Category:

Acceptable

If the validity category is "Caution":

- Interpret the results above with caution
- Verify results with interview and reference questions



Marker:

Represents this person's results. The mid point of each dimension reflects the average score of all working adults.

Disclaimer:

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PERFORMANCE CONSIDERATIONS

STRENGTHS

Positive aspects related to how Kelly Sample scored:

Thrill-Seeking

- · Open to trying new ways of completing tasks
- · Not likely to be fearful or afraid of acceptable risks
- · Able to recognize risks that can be avoided

Calm

- Able to work effectively when under normal levels of stress
- · Seen as balanced and stable
- · Receptive to feedback and coaching

Cautious

- · Able to take quick action in unusual situations
- Will consider possible negative consequences of actions
- · Not likely to make quick decisions

Focused

- Well-suited to tasks requiring focus and concentration
- · Can persist at repetitive or routine tasks
- Does not require a lot of stimulation and variety

POTENTIAL CHALLENGES

Management considerations related to how Kelly Sample scored:

Cautious

- May need to be reminded to think through possible negative consequences of actions
- May need coaching on when to decide quickly and when to decide slowly and carefully
- Would benefit from learning the mistakes others have made

Calm

- · Would benefit from feedback and coaching
- Should be encouraged to build confidence through skill development
- May need to be reminded to see mistakes as developmental opportunities

Focused

- May not be comfortable with a lot of change in tasks
- · May prefer to follow a routine or set process
- May not be comfortable having to multi-task rather than focus

Accommodating

- May not always inform others when standard procedures aren't appropriate
- Would benefit from knowing the reasons behind rules and the consequences of ignoring them
- May hesitate to stop and question things

INTERVIEW QUESTIONS

Cautious

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Give me an example of when you could have done a task quickly but you decided that taking quick action might be too risky. What was the situation and what did you do?
- Give me an example when you rushed while doing something and made a mistake as a result. What was the situation and how did it turn out?

Calm

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Give me an example of a time when you had to complete high pressure or stressful tasks at work. What was the situation and what did you do?
- Give me an example of a time when you had to decide what to do extremely quickly in order to avoid an accident. Describe the situation in detail.

Focused

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Tell me about a time when you had to have a lot of focus and concentration in order to do something correctly. What was the situation and what did you do to stay focused?
- Tell me about a time when you had to do many things at once and you felt overwhelmed. Describe the situation and what you did.

Accommodating

Interview Questions: Suggested questions to probe into this area to assess 'fit':

- Tell me about a situation where you felt that if you followed standard rules and procedures it might be unsafe. How did you handle the situation? Did you tell anyone?
- Tell me about a time when you were supposed to follow rules or regulations that you thought were unnecessary. What was the situation and what did you do?



BUSINESS REASONING RESULTS

Business Reasoning Defined

This is a summary of Business Reasoning abilities calculated from the assessment. When reviewing results:

- 1) Consider the participant's position
- 2) Consider the level of business reasoning complexity required for success

Results Summary - Kelly Sample



Detailed Results



Kelly Sample has an Advanced understanding of verbal reasoning with a percentile rank of 89.

Job Performance Considerations:

- Would not need assistance solving day-to-day scenarios requiring logic and reasoning
- Would be able to make correct judgments from written information
- Would be a good contributor to solving team challenges

Suggested Interview Questions to Determine 'Fit':

• Describe a time when there was a complex document that you had to understand and then make recommendations based on your understanding. What was the situation and what was the result of your recommendations?

Basic May have difficulty understanding and solving business problems requiring calculations. Basic Intermediate Advanced Can understand & solve business problems in a numerical format by making the appropriate calculations & judgments.

Kelly Sample has an Intermediate understanding of numerical reasoning with a percentile rank of 65.

Job Performance Considerations:

- Would not require assistance with problems requiring numerical calculations
- Would be able to make correct decisions and judgments based on numerical calculations
- · Would be strong at analyzing numerical data

Suggested Interview Questions to Determine 'Fit':

• Tell me about a particularly challenging time when you were asked to analyze numerical data and then make recommendations. What process did you use to draw your conclusions?